

---

## **Parishioner's Guide to ParishPay: Frequently Asked Questions** **Holy Faith Catholic Church**

**Q. What is an Automated Giving Program?**

A. It is an automated means to financially support Holy Faith through monthly contributions from your checking, savings, or credit card account. There is NO cost to participate in the program.

**Q. How Does It Relate to the Use of the Weekly Envelopes?**

A. If you choose to participate in the Automated Giving Program, then it replaces the use of weekly envelopes.

**Q. What happens with parishioners who feel uncomfortable not having something to physically drop into the collection basket?**

A. Special "donation slips are available for those enrolled in the automated giving program, to be dropped into the collection basket, and can be mailed to you or picked up at the office.

**Q. How do I enroll?**

A. Enrollment is easy and free. You can enroll by filling out an enrollment form at the office, signing up directly on our website at [www.holyfaithchurch.org](http://www.holyfaithchurch.org) by clicking on the ParishPay logo, or calling 866-PARISH-1. The process is quick and takes less than two minutes.

**Q. Can I contribute to second collections including both parish and diocesan collections?**

A. Yes, all automated giving participants have the opportunity to contribute to second and special collections at the parish, including Outreach to the Poor, Christmas, Easter, Peter's Pence, etc.

**Q. How does a parishioner change his information, such as the amount of his/her donation, bank account number or mailing address?**

A. Parishioners can provide these changes to the church office, or directly by visiting and logging in to their own account at the [www.parishpay.com](http://www.parishpay.com) website.

**Q. Which payment methods are accepted?**

A. Automated transfers from your checking, savings accounts or major credit cards such as American Express, Visa, MasterCard, and Discover may be used to make monthly contributions, one-time gifts, and pledge payments.

**Q. Does the parishioner receive receipts for tax purposes?**

A. Yes, all contributors enrolled with ParishPay can print out an annual receipt directly from the website every January, which they can use as documentation for the IRS.

**Q. Can I donate a one-time gift or pledge for a specific term?**

A. Yes, one time gifts are graciously accepted. Participants can also arrange for a specific amount to be paid over a number of months.

**Q. Can a person sign up for automatic contributions even if he or she is not already registered with Holy Faith Parish.**

A. Yes. All stewards are encouraged to enroll, but we also invite you to register as a member. Please use our online registration form or stop by the office (hours Monday-Friday 8:30-4:30).

Holy Faith's Mission is to Build Together a Community of Compassion in Christ ...  
Thank you for your generous and compassionate support.